

BHARATH EDUCATION SOCIETY (R)
BES EVENING COLLEGE OF ARTS & COMMERCE
16th Main, 4th Block, Jayanagar, Bangalore-560 011.



**The Annual Quality Assurance Report (AQAR) of
the IQAC**

(2016-17)

Submitted to :



NATIONAL ASSESSMENT & ACCREDITATION COUNCIL

P. O. Box. No. 1075, Off: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC (2016-17)

Part – A

I. Details of the Institution

1.1 Name of the Institution

BES Evening College of Arts & Commerce

1.2 Address Line 1

16th Main, 4th Block,

Address Line 2

Jayanagar

City/Town

Bangalore

State

Karnataka

Pin Code

560 011

Institution e-mail address

besedceve@gmail.com

Contact Nos.

080-26638415 / 9448949399

Name of the Head of the Institution:

Dr.T.Venkatesh Murthy

Tel. No. with STD Code:

080-26638415

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9448949399

Name of the IQAC Co-ordinator:

Dr.K.S.Gopalakrishna

Mobile:

9480069705

IQAC e-mail address:

besedceve@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)_____ **KACOGN12284**

1.4 Website address:

www.beseveningcollege.com

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B		2005	5 years
2	2 nd Cycle	B		2014	5 years
3	3 rd Cycle				
4	4 th Cycle				

1.6 Date of Establishment of IQAC :

DD/MM/YYYY

17/07/2006

1.7 AQAR for the year (for example 2010-11)

2016-2017

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ 2014-15 _____ (DD/MM/YYYY)
- ii. AQAR _____ 2015-16 _____ (27/02/2017)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

Bangalore University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	-No-		
University with Potential for Excellence	-No-	UGC-CPE	-No-
DST Star Scheme	-No-	UGC-CE	-No-
UGC-Special Assistance Programme	-Nil-	DST-FIST	-No-
UGC-Innovative PG programmes	-Nil-	Any other (<i>Specify</i>)	-No-
UGC-COP Programmes	-Nil-		

2. IQAC Composition and Activities

2.1 No. of Teachers	02
2.2 No. of Administrative/Technical staff	01
2.3 No. of students	-Nil-
2.4 No. of Management representatives	01
2.5 No. of Alumni	-Nil-
2.6 No. of any other stakeholder and community representatives	01
2.7 No. of Employers/ Industrialists	-Nil-
2.8 No. of other External Experts	-Nil-
2.9 Total No. of members	16
2.10 No. of IQAC meetings held	01

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1.Improving the teaching quality
 2. Making teaching-learning activity enjoyable and useful

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To encourage the weaker sections of the society to pursue education come what may	1.All facilities provided by management to meet the goal. 2.Trying to provide IC T enabled teaching learning facilities in phases

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

1.Attendance to be made compulsory
 2.All facilities to be upgraded
 3.Needy students to be helped financially
 4.Evening college students should not be deprived of any privilege enjoyed by their day counter parts.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	02			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	02			
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

-No-

1.5 Any new Department/Centre introduced during the year. If yes, give details.

-No-

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
09	...	09

2.2 No. of permanent faculty with Ph.D.

05

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
...

2.4 No. of Guest and Visiting faculty and Temporary faculty

... ... 07

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	...	3	2
Presented papers		2	2
Resource Persons

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Hand writing and copywriting to improve writing skills. Seers from RamakrishnaMutt invited to lecture on character building

2.7 Total No. of actual teaching days during this academic year

90

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

None

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

0 01 01

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	15		03	04	03	66%
B.Com	66		04	10	13	40%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC chalks out plan of action in the beginning and sees that this plan is successfully implemented in course of the year. It also checks the results and reviews why some of its plans have not worked and in coordination with the Governing Council even warns the teachers if the results are not satisfactory.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	...
UGC – Faculty Improvement Programme	...
HRD programmes
Orientation programmes	...
Faculty exchange programme	...
Staff training conducted by the university	02
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	...
Others	...

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	01
Technical Staff	01

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- | |
|--|
| 1. All research scholars to be given leave, special facilities and flexibility of time |
|--|

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number
Outlay in Rs. Lakhs

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number
Outlay in Rs. Lakhs

3.4 Details on research publications

	International	National	Others
Peer Review Journals
Non-Peer Review Journals
e-Journals
Conference proceedings

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences
organized by the
Institution

Level	International	National	State	University	College
Number	01
Sponsoring agencies	Management

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	...
	Granted	...
International	Applied	...
	Granted	...
Commercialised	Applied	...
	Granted	...

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
..

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

02

02

3.19 No. of Ph.D. awarded by faculty from the Institution

...

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Teachers attended AIDS awareness programme at DCE and educated students in this field.
- Anti-terrorist rally organized by the Government of Karnataka was attended by teachers and students.
- Students and teachers participated in Blood donation camp.
- NSS was started at the college in the year 2016-17

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	19.234.64 sqmtr	...	Management	...
Class rooms	15 Rooms			
Laboratories			Management	
Seminar Halls	01		Management	
No. of important equipments purchased ($\geq 1-0$ lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

Partial computerization

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	9444	5,54,994	402	60,095	9846	6,15,089
Reference Books
e-Books
Journals
e-Journals
Digital Database
CD & Video
Others (specify)Periodicals	5+3	8,184/-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	05	...	03	03	...	02
Added	49	42	01	05	...	02
Total	54	42	04	05	...	05	...	02

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

yes

4.6 Amount spent on maintenance in lakhs :

i) ICT	<input type="text" value="..."/>
ii) Campus Infrastructure and facilities	<input type="text" value="..."/>
iii) Equipments	<input type="text" value="..."/>
iv) Others	<input type="text" value="..."/>
Total :	<input type="text" value="..."/>

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Inclusion of details about student support services in the college prospectus.

5.2 Efforts made by the institution for tracking the progression

Results of Tests class exams reviewed and suggestion given for improvement

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
288

(b) No. of students outside the state

05

(c) No. of international students

...

Men	No	%	Women	No	%
	

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
252	73	15	340	17	73	05	193	...	288

Demand ratio

Dropout % 15%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- No -

No. of students beneficiaries

-Nil-

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Many MNCs come to the college to guide students in their career options and teachers also counsel our employed students towards better job opportunities

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
04	All	05	...

5.8 Details of gender sensitization programmes

- None-

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	21	40,000/-
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: __Provided clean drinking water and toilet since these were the major grievances of students__

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

OUR VISION: TO ENABLE THE EMPLOYED BUT ECONOMICALLY AND SOCIALLY BACKWARD STUDENTS TO CONTINUE THEIR EDUCATION, TO ACHIEVE EXCELLENCE IN THEIR CHOSEN CAREERS AND TO HARNESS THEIR HIDDEN POTENTIAL TO FACE THE CHALLENGES OF THE PRESENT DAY WORLD.

OUR MISSION: TO PROVIDE VALUE BASED EDUCATION TO OUR YOUNGER GENERATION FOSTERING THEM WITH CULTURAL, MORAL, ECONOMICAL AND SPIRITUAL STRENGTH, SO THAT THEY CAN COME OUT VICTORIOUS IN THE BATTLE OF LIFE. THIS IS DONE THROUGH QUALITY TEACHING IMPARTED BY A DEDICATED BAND OF TEACHERS.

6.2 Does the Institution have a management Information System

Yes the Governing Council is the major system that provides information to the management.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Teachers sent to get training in workshops, seminars

6.3.2 Teaching and Learning

Conducting guest lectures, seminars and workshops

6.3.3 Examination and Evaluation

Follows all the instructions of Bangalore University in conducting exams and evaluation

6.3.4 Research and Development

Teachers encouraged to take up research by granting leave, flexibility of timing etc.,

6.3.5 Library, ICT and physical infrastructure / instrumentation

A new wing for the library and computer lab is constructed

6.3.6 Human Resource Management

Training given to non-teaching and teaching staff in personality development

6.3.7 Faculty and Staff recruitment

Temporary staff recruited

6.3.8 Industry Interaction / Collaboration

Books given by Jindal to the college Library

6.3.9 Admission of Students

Priority given to weaker sections and merited students given fee waiver

6.4 Welfare

Teaching	Welfare fund exists
Non teaching	Welfare fund exists
Students	Teachers themselves contribute and the Alumni fund also helps the needy

schemes for

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	✓	LIC	✓	Governing
Administrative	✓	Auditor from DCE	✓	Council

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- NA -

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- NA -

6.11 Activities and support from the Alumni Association

- 1.Help in conducting cultural and sports activities
- 2.Alumni association is mainly responsible for bringing in students strengths
3. Gives feedback on teaching- learning activities

6.12 Activities and support from the Parent – Teacher Association

Parents support teachers in solving the problems of students

6.13 Development programmes for support staff

Taken care of by the management

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Greenery maintained within the campus
2. Campus is plastic, tobacco and Mobile free zone

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- 1.A Separate library with all modern facilities provided
- 2.Computer Lab also functioned
3. Commerce lab setup.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- 1.Teachers to be given facilities to re orient and recharge themselves.
- 2.Funds to be generated to help the needy students
3. Teaching and Non-teaching staff to be given computer training so that they can update themselves.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Counselling the employers to cut the dropout rate/a unique practice adopted by evening college
2. In-house placement:- Students as placement agents – an Evening College scenario

Details attached in annexure

7.4 Contribution to environmental awareness / protection

1. Greenery protected within the campus though new buildings are coming up
2. Campus is plastic, tobacco and Mobile free zone.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. Plans of institution for next year

1. Every student must be made to attend class regularly
2. New academic programmes must be initiated
3. Evening college students should not be deprived of any privilege enjoyed by the day college students
4. The college must provide ICT enabled teaching and learning to students.

Name: DR.K.S.GOPALAKRISHNA

Name :DR.T.VENKATESH MURTHY

K.S. Gopalakrishna

Dr. T. Venkatesh Murthy

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexture-1

2016-17

Title : Counselling the employers to cut the dropout rate- a unique practice adopted by the evening college.

The objectives: Through this practice adopted by the institution since its inception teachers have been persuading the employers to help their employees attend classes to enable the employed students pursue education which is the mission of the college.

The Context:- Many evening college students cannot attend classes regularly due to untimely shifts, work pressure or unfriendly attitude of the employers. They are not given permission to write the exams which are conducted in daytime. In such a situation, teachers have been meeting the employers, speaking to them about the students' problems, counseling the employers to change their attitude and finally permit those employed by them to attend classes and write exams.

The practice:- When students approach the teacher about their problems in their work place and make it clear that they are not able to speak and convince their employers, teachers take the phone numbers and other details of these unwilling employers, speak to them in a persuasive way and see to it that the students are given the maximum advantage to continue their studies.

Obstacles faced if any and strategies adopted to overcome them

The main obstacle in this practice is meeting or convincing the reluctant employer. Many times the employers are rude and discourteous and unwilling to listen to the teachers, sometimes they even assume that students themselves have sent their teachers to ask for favours. But right kind of approach can solve these misunderstandings and 99% of the employers are willing to encourage their employees pursue their studies.

Impact of the practice:- Once the students come to know the teachers are willing to counsel and talk to their employers they bring in their friends who are facing the same problem with their employers and over the years this practice has helped all our working students pursue their studies without much harassment from their employers

Resources Required, if any:-No resource is required for this practice except the willingness on the part of the teachers to solve the problems of the students.



2016-17

Title: In house placement- Students as placement agencies-an evening college scenario:

The objectives: 1) Students want their classmates and friends to find better jobs 2) They would have known their friends' abilities and needs and would willingly want to help them get jobs.

The context:-Many of the students in our evening college are employed in MNCs, IT companies or run their own companies or organizations and when vacancies arise in these places of work, they prefer their own classmates and recommend them to their employer and thus see that their classmates are placed in reasonably good jobs. There are many students who are themselves entrepreneurs and have employed their own classmates in their own companies.

The practice: Many times such in house (class) placements happen even without the knowledge of teachers. This practice has been in vogue since the very beginning of the evening college and records cannot be maintained about such placements.

Obstacles faced if any and strategies adopted to overcome them:-

1. Students should have built a very good and cordial relation with each other and only then such placements can happen. Such relations are usually there in a class and teachers should see to it that such good relations are not hampered.

Impact of the practice:-Students need not depend on placement agencies that come to the college but without facing the ordeal of an interview (interviews are ordeals for rural students with no good soft skills) can get jobs.

Resources Required if any:- Except good and cordial relations and intention to help their classmates in the job search, no other resources are required for this healthy practice.



Annexture-2

1. Provide an analysis of the feedback in the Annexure

Feedback is obtained in the following ways:-

- a) In each and every class, every minute feedback is got about the teachers method of teaching
- b) Feedback is formally obtained in prescribed forms.
- c) Students directly speak to the teachers, Principal and the management and give their feedback on teaching-learning activity.
- d) Teachers also submit self-assessed confidential reports which are discussed in the Governing Council meeting and action taken.
- e) Feedback is also obtained from the Alumni association and the employers and parents as well.

Conscientious teachers use the feedback obtained in the class and immediately react positively. The principal and the management use the student feedback to bring in changes in the teaching learning activity. The student feedback about the curriculum can be conveyed to the university through the BOE and BOS members and required changes can be brought in the curriculum in the coming years. Since our students work in many of our own sister institutions and in offices and malls in and around the college, getting feedback from the employers is not very difficult. This feedback about the syllabus, teaching learning activity, co-curricular activities etc., are conveyed to the management and the right kind of action is taken accordingly.

